



Team building & Leadership Skills (3 Days.)

Aim: Learn how to build a team. .

Introduction:

In today's world of ever-changing administration techniques it is important to have the right kind of team building qualities.

Workshop Aims:

The main Objectives for candidates of this training program can be set out as follows:

- To develop managerial skills in leading, managing and supervising teams
- Select, develop, and lead a winning team.
- Generate co-operation across department and organizational lines.
- Structure for results - clarify roles, goals, and decision making processes.
- capitalize on each team member's analytical, organizational, and team building skills
- Evaluate and improve current team effectiveness.
- Identify the benefits and characteristics of high performance teams.
- develop skills to boost team productivity and morale

Workshop Content

Structuring a Team Based Organization: -

- Why organizations install teams.
- Pitfalls to avoid when developing teams.
- Definitions of different types of teams.
- The difference between work groups and teams.
- Structure your teams for the most benefit to your organization.
- Creating teams based on technical skills.
- Developing a receptive team culture.

The Conditions for Transforming a Work Group into a Team: -

- The steps to building high performance teams.
- The key characteristics of high performance teams.
- Conducting a gap analysis to determine deficiencies.
- Team leader styles.
- How to effectively lead a team during transformation.
- Human resource systems and teams.
- Individual team members' empowerment quotients dealing with change and risk taking.

All courses from AVTC Training Portfolio may be adapted to your needs and delivered to your offices!

Benefits:

- Ideal for groups of 10 or more
- Reduces training expenses by more than half
- Customized — tangible and concrete approach to problem solving for business results.
- Stimulates synergies among groups for developing best practices to generate results and cultural changes.
- Encourages open discussions: Issues are raised openly and solutions are uncovered for business results.

Leading a Team Through Its Development: -

- The stages of team development.
- Creating a team identify.
- Defining team purposes and results.
- Selecting team members - content vs. process.
- Facilitating and participating in team meetings.
- Completing process cycle reports.
- Establishing both process and task ground rules.

Team Conflict and Challenging Team Situations: -

- Clarifying team roles and responsibilities.
- Productive vs. destructive team behaviors.
- Leading through difficult team scenarios.
- Improving the performance/behaviors of individual team members.
- Resolving team conflicts - individual and interterm.
- Leading multiple teams.

Assessment of Learning's / Re-energizing Existing Teams: -

- Delegate team presentations.
- Team communication skills - listening and feedback.
- Identifying team problems and resolving them.
- How to adjourn teams.
- Teamwork laboratory: Great Egg Drop, Energy International, Tower Building.

How You Will Benefit

- This seminar provides interpretation of the new standard
- It could be tailored to a particular needs of your organization
- This course is unique and never been delivered by any private organization in the region.
- The course is available in English and Arabic Languages for ease of understanding.

Designed for

- SENIOR MANAGERS
- MIDDLE MANAGERS
- MANAGERS / SUPERVISORS
- TECHNICAL / STAFF

